



MAGIC June Meeting

Thursday, June 4, 2015; 3:00 – 5:00 pm

141 Keyes Road, Concord, MA

MINUTES

Welcome

Keith Bergman, Littleton Town Administrator, MAGIC Chairman

Discussion and Adoption of MAGIC FY 2016 Work Plan

MAGIC Representatives

- Keith Bergman went through the document page by page and pointed out changes from last year's plan
- Some agreed upon points include:
 - Changing meeting time to 2:30 to 4:30;
 - Keeping meeting frequency at every other month;
 - Keeping meeting location in Concord.
- Several motions for small edits were approved
- Motion from Richard Canale to adopt the Work Plan
- Work Plan adopted by unanimous vote

Discussion of MAGIC Special Assessment Funds Usage (15 minutes)

MAGIC Representatives

- Tanya Paglia gave a review of the vetting process for Project ideas:
 - A List of 15 project/event ideas were generated through a dialogue between MAGIC Officers, MAGIC Coordinator and MAPC Departments.



- MAGIC members were polled using keypads to gauge their interest in which of these projects to pursue at the April 2015 meeting.
- Eight projects polled more favorably than the others with Climate Change Adaptation polling the highest. Eight top projects were:
 - MAGIC Climate Change Adaptation Plan
 - First Mile/Last Mile Follow-up work to the CTPS Crosstown Connect 2015 study
 - Trail Connectivity Project
 - Energy Services Forum
 - Community Preservation Act Forum
 - Complete/Green Streets Implementation Work
 - Complete Streets and Green Streets Policy Work
 - Study on reforming and/or regionalizing trash and recycling practices
- Other 7 Project Ideas
 - Study on Regionalizing IT Equipment Procurement, Software System Procurement or IT services
 - Forum on municipal IT needs and regionalization opportunities
 - Study on regionalizing Veteran's Services
 - Community Solar Demonstration Project Study
 - Anaerobic Digester Study
 - General Renewable Energy Study for MAGIC
 - Building Renewable Energy Generation Capacity on Agricultural Lands Study
 - Polling results in addition to feedback from MAGIC's Officers and MAPC staff led to addition of the Climate Change Adaptation Plan and a spring forum (CPA or Energy Services) to the MAGIC FY 2016 work plan.
 - Feedback from the annual meeting will finalize this decision and help determine if MAGIC will pursue other funding for any additional projects for FY 2016.
- MAGIC Members Unanimously vote in favor of pursuing a Subregional Climate Change Adaptation Plan for FY16 project
 - Review of draft project description submitted by MAPC Environment Department
 - Richard Canale noted that the MBTA has announced it will begin a new resiliency initiative – we seek to dovetail our project with their work.



- Motion from Elizabeth Hughes, Concord Planner, to commit \$25,000 of MAGIC's funds for the climate change adaption plan with a request to MAPC for matching technical assistance funds
- Motion seconded
- Money committed by unanimous vote

- Discussion of other top-voted projects from last meeting for potential future use:
 - MAGIC will consider dedicating funds towards a project dealing with first mile/last mile work later in the fiscal year as this is another regional priority.

Election of MAGIC Officers

Richard Canale, MAGIC Executive Officers Nominating Committee

- Report of the Nominating Committee:
 - Keith Bergman, Littleton Town Administrator: MAGIC Chair;
 - Leslie Fox, Boxborough Selectman: First Vice Chair; and
 - Franny Osman, Acton Selectman: Second Vice Chair.
- Motion from nominating committee to vote on the 3 candidates
- All candidates elected by unanimous vote

Complete Streets State Program Update

Michelle Ciccolo, Lexington Selectman, Former Hudson Community Development Director

Presentation by Michelle Ciccolo on a new MassDOT Incentive Program which will provide capital grants to communities that want to participate in a fashion similar to the State's Green Communities program.

- The department is working to establish a complete streets certification program to encourage municipalities to regularly and routinely include complete streets design elements and infrastructure on locally-funded roads.
- MassDOT's Capital Investment Program (CIP) allocates \$5 million per year to be released for 4 years (\$20 million total)



Community Exchange

MAGIC Representatives

Acton

- Zoning enforcement manager just left
- New position being created to cover both land use and economic development
- Working on their Housing Production Plan
- Fixed bus route will start in town in fall
 - Funding: 60K from Acton and 60K from LRTA
- Bruce Freeman Rail Trail RFP was accepted for construction.

Bedford

- Depot Park at the end of the Minuteman Bikeway being built
- VHB did a study on options for connectivity where the bikeway will extend to Concord Road
- A sidepath plan will move forward (utilizing land at the front of people's yards but which is public land)
- Many years ago MAPC worked with the Town on a mixed use project for Depot Square which is now moving forward
- Café will open at the bike store at the end of the MinuteMan trail

Bolton

- Town Meeting happened in May
- Budget did not get approved
- Special Town Meeting next week – budget expected to pass
- Article for a transfer of 117 to MassDOT – this article went down
- 60 bed assisted living facility approved
- Clinton Savings Bank is breaking down – moving locations
- A second solar project has broken ground - 2.4 megawatt system

Boxborough

- Heard back from the State on their housing production plan
- Open Space and recreation plan submitted to state last month



- Master Plan process continues moving forward
- Large 40B project (244 units) keeps moving forward
- This was the first Town Meeting where they had CPA funds to allocate
 - Chose 3 projects and not much opposition
- Town has initiative to use affordable housing trust funds to do its own project

Concord

- Summer intern doing research compiling data on dealing with the tear-down and “Mansionization” phenomena – developers are cruising the town to find homes on big lots to demolish and build mansions
- Issued an RFP for a consultant to issue a permitting guide

Hudson

- Michelle Ciccolo has left to work in development
- Jennifer Burke moved to Hopkinton
- Intel manufacturing plant is being demolished
- Hudson is preparing for their 150th anniversary

Lexington

- Town Meeting over
- Passed chapter 90-I provision
- Inter-generational community center will be opening soon
- Maryann McCall Taylor has retired and Aaron Henry continues on as a planner in the town
- Planning Board is interested in issue of “Mansionization” as well and may be collaborating with Concord

Littleton

- 2 ground breakings
 - 450,000 catalog call center – Potpourri Group
 - Hotel at “the Point” – Littleton’s first hotel; 100 rooms
- Cooper’s Farm received a notice of sale.
 - Town has right of first refusal so it is doing a vetting process to see if they can buy it:
 - 34 acres
 - Prime agricultural soil



- Primary part of the “green vista” coming into the town

Maynard

- Clock Tower Place is now “Mill and Main” taken over by Saracen Properties
 - So far their vision has been widely embraced by the Town
 - They are proposing to take down their surrounding walls and integrating better to the downtown.
 - They may drain the moat
 - They will emphasize the privatized public space aspect of the campus

Sudbury

- Sudbury Center intersection reconstruction has begun
- Sudbury Housing Trust is breaking ground on 3 net zero housing units
- Just kicked off their open space and recreation plan process
- Town has employed a search firm to help find a Town Manager

Crosstown Connect

- At last meeting decided to do a pilot on sharing vehicles between LRTP and MART
 - Will help integration of COA van routes across towns
 - Will ultimately increase service
- Doing a shuttle study of Littleton employers and transportation needs
- Meeting with new Clocktower Place management next week

OARS

- Riverfest June 20 and 21st

MPO

- MAGIC Comments on UPWP and TIP - Comment Period: June 22 – July 21
- Long Range Plan only has 11 new projects on it, 2 of them are in MAGIC
- Concord Rotary may be something MAGIC should comment upon

Meeting Adjourn

Upcoming Events:

Next MAGIC Meeting: Thursday, July 9, 2015, 2:30 – 4:30 pm in Concord

MAGIC Event: Riverwalk Tour, Wednesday, July 8, 2015