



SMART GROWTH AND REGIONAL COLLABORATION

December 3, 2018

Paula F. Benard  
President  
C.N. Wood Co., Inc  
200 Merrimac Street  
Woburn, MA 01801

Re: RFP # GBPC 2018 Sweepers  
Contract Extension

Dear Ms. Benard:

Please accept this letter as notice that the Metropolitan Area Planning Council ("MAPC"), in accordance with Section 2.10 of the contract referenced above, hereby exercises its retained option to extend its contract with C.N. Wood Co., Inc. ("C.N. Wood") for an additional one-year term from January 25, 2019 through January 24, 2020.

Finally, to comply with the contract, please send a current Certificate of Insurance. For your assistance, the insurance requirements set forth in the RFP have been attached to the email message with your signed extension.

On behalf of the Greater Boston Police Council ("GBPC") and MAPC, I thank you for your continued services.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Samuel Fine', is written over a horizontal line.

MARK SAMUEL FINE  
DIRECTOR, MUNICIPAL COLLABORATION  
Metropolitan Area Planning Council  
O#: (617) 933-0789 / C#: (617) 455-9416 / [mfine@mapc.org](mailto:mfine@mapc.org)