INTRODUCTION: OBSERVATION EXERCISE

Find a comfortable place to stand where you can see most of the site. Set a timer for 5 minutes and count the number of people you see in the area including the site and its immediate, visible surroundings.

How many people did you observe? _____

What time of day did you visit? _____ AM/PM (circle)

NOTES:

AESTHETICS

Take a minute to look around you. What is interesting to look at? What draws your attention? Is the site neglected or cared for? Walk around. Can you find elements of art and design? What is present? What would you like more of?

1. Rate any signs of neglect:
   - Vandalism
     - Not a Problem
     - Minor Problem
     - Major Problem
   
   If any, please comment ______________________

2. Does this site feel well cared for?
   - No
   - Neutral
   - Yes

3. How many interesting elements are there to look at (flowers, interesting buildings, art, etc.)?
   - 0
   - 1-2
   - 3-4
   - 5-9
   - 10+

4. What forms of art and design are present?
   - Murals
   - Sculpture
   - Window Displays
   - Street Art
   - Music
   - Live Performance
   - Plantings
   - Signage
   - Film Projections
   - Other ____________

5. What forms of art and design would you like to see more of?

NOTES:
Now observe the quality of the environment. Notice the natural environment and built environment. Use all of your senses. What feels pleasant or unpleasant? What elements should be part of new art or design on the site? Use the questions below to record your thoughts.

1. Is the site sheltered or exposed from the wind?
   - Fully Exposed
   - Equal Shelter and Wind
   - Fully Sheltered

2. Is the site shaded or exposed to the sun?
   - Fully Exposed
   - Equal Shade and Sun
   - Fully Shaded

3. Does water collect on the site?
   - None
   - Some
   - A lot

4. Are plants growing on the site?
   - None
   - Some
   - A lot

5. What materials are used for paving?
   - Concrete
   - Bricks
   - Asphalt
   - Wood
   - Granite/Stone
   - Dirt
   - Other___________

6. Are there places to sit (formal seating, curbs, etc.)?
   - None
   - Some
   - A lot

7. Are any smells present in the space?
   - None
   - Mild
   - Strong

8. How much lighting is present on the site?
   - None
   - Some
   - A lot

9. How much noise is present in the space?
   - None
   - Some
   - A lot

10. Do you enjoy being here?
    - Not at all
    - Somewhat
    - A lot

Would you want new art and design here to include seating?
- Not at all
- Somewhat
- Very Much

Would you want new art and design here to include water?
- Not at all
- Somewhat
- Very Much

Would you want new art and design here to include plantlife?
- Not at all
- Somewhat
- Very Much

Would you want more of any paving materials? Yes / No
- Concrete
- Bricks
- Asphalt
- Wood
- Granite/Stone
- Dirt
- Other___________

Would you want new art and design here to include seating?
- Not at all
- Somewhat
- Very Much

Would you want new art and design here to include scents?
- Not at all
- Somewhat
- Very Much

Would you want new art and design here to include lighting?
- Not at all
- Somewhat
- Very Much

Would you want new art and design here to include sound?
- Not at all
- Somewhat
- Very Much

What would increase your enjoyment of the space?

NOTES:
Assess how the site works as a gathering place. Consider who is included or excluded and whether you feel welcome using the questions below as a guide.

1. Is use of the site restricted?
   - No
   - Closed at certain times of day
   - Some activities are prohibited
   - Multiple restrictions
   - Other: ____________

2. How easily can people in wheelchairs or pushing strollers move through the site?
   - Not at all
   - With Difficulty
   - Very easily

3. How easily can non-English speakers make use of the site?
   - Not at all
   - With Difficulty
   - Very easily

4. How many street crossings are fully accessible for people with disabilities (audible walk signal, tactile bumps at crossings, etc.)?
   - None
   - Some
   - All

5. Do groups tend to gather in this area?
   - Never
   - Sometimes
   - Always

6. Can a conversation easily be held here, without shouting or strain?
   - Never
   - Sometimes
   - Always

7. Does it feel like a person or group owns or controls this space?
   - Never
   - Sometimes
   - Always

8. Do you feel welcome in this space?
   - Never
   - Sometimes
   - Always

EDGES OF THE SPACE AND SAFETY

Now head to the edges of the site. Observe how the site connects to its surroundings. Is it easy to access? Do you feel safe? Make notes below, using the questions as a guide.

1. Is it clear how to access transportation from the site?
   - No
   - Somewhat
   - Yes

   How could it be improved?

2. Is it the site well connected to nearby destinations?
   - No
   - Somewhat
   - Yes

   How could it be improved?

3. Are crosswalks available and easy to access?
   - No
   - Somewhat
   - Yes

   How could they be improved?

4. Do you feel safe in the site during the day?
   - No
   - Neutral
   - Yes

   How could daytime safety be improved?

5. Do you feel safe in the site at night?
   - No
   - Neutral
   - Yes

   How could nighttime safety be improved?

6. Do you feel safe crossing the street to get to the site?
   - No
   - Neutral
   - Yes

   How could it be improved?
USE

Based on your observations and knowledge of this site, please think about what happens here now and which activities should be kept, added, or removed from the site. Please share additional thoughts at the bottom of the page.

What activities happen here now? How frequently?

**Daily Routines**
(commuting, waiting for the bus, other daily tasks)

- Never
- Sometimes
- Often

**Exercise and Sports**
(sports, frisbee, playing catch, running, flying a kite, etc.)

- Never
- Sometimes
- Often

**Quiet, Restful Activities**
(sitting, resting, sunbathing, reading, people watching)

- Never
- Sometimes
- Often

**Socializing**
(meeting friends, dining, conversation, playing chess, shopping)

- Never
- Sometimes
- Often

**Arts and Culture**
(photography, theater, art appreciation, concerts, movies, festivals, markets, etc.)

- Never
- Sometimes
- Often

What activities should be kept, added or removed from the site? How important is that to you?

**Daily Routines**
(commuting, waiting for the bus, other daily tasks)

- Add
- Keep
- Remove
- Not Important
- Important
- Very Important

**Exercise and Sports**
(sports, frisbee, playing catch, running, flying a kite, etc.)

- Add
- Keep
- Remove
- Not Important
- Important
- Very Important

**Quiet, Restful Activities**
(sitting, resting, sunbathing, reading, people watching)

- Add
- Keep
- Remove
- Not Important
- Important
- Very Important

**Socializing**
(meeting friends, dining, conversation, playing chess, shopping)

- Add
- Keep
- Remove
- Not Important
- Important
- Very Important

**Arts and Culture**
(photography, theater, art appreciation, concerts, movies, festivals, markets, etc.)

- Add
- Keep
- Remove
- Not Important
- Important
- Very Important

NOTES: