

Meeting Summary:

Making the Connections Meeting

October 10, 2019

Via WebEx and Town of Sudbury Flynn Building

Meeting Purpose

The purpose of this meeting was to further develop the intermunicipal agreement (IMA) of the “Making the Connections” program, review the scope of services for the Program Manager, and to lay out next steps.

Draft IMA

The participants reviewed the draft IMA. Participants agreed that towns outside the MAGIC subregion who participate in the Program would not be eligible for MAGIC unrestricted funds (\$10K) but would be eligible to use for Community Compact grant funds.

Any additional comments on the draft IMA are due to Travis by October 25.

Program Manager Position Update

The draft scope of services for the Program Manager (PM) position was distributed. Anyone who wishes to be on the review committee should let Adam know. Comments on the PM scope of services due to Travis by October 18.

Other Business

The next MAGIC meeting will be Thursday, November 7, 2019. If members would like to meet before the MAGIC meeting on November 7 to review the IMA, PM scope or other program business, please let Adam know.

Next Meeting

The next pre-Steering Committee meeting will be a WebEx and in-person meeting in Sudbury, to be held on October 28, 2019 from 2:30 to 4 pm.

Participants

Imaikalani Aiu, Town Planner, Town of Weston
Austin Cyganiewicz, Director of Intergovernmental Affairs, Town of Acton
Adam Duchesneau, Director of Planning & Community Development, Town of Sudbury
David Klein, Director of Carlisle Council on Aging
Jesse Steadman, Town Planner, Town of Stow
Franny Osman, Transportation Advisory Committee and Commission on Disabilities, Town of Acton
Travis Pollack, MAPC
Alice Sapienza, DBA, Sudbury Grant Contract Manager
Alyson Toole, Town of Stow Council on Aging
Erica Uriarte, Town Planner, Town of Bolton

Updated November 4, 2019

Please email Travis Pollack (tpollack@mapc.org) for changes or corrections to this document.