



SMART GROWTH AND REGIONAL COLLABORATION

December 3, 2018

Clark Stearns
Municipal Equipment Specialist
Howard P. Fairfield LLC
9 Route 66 East
Columbia, CT 06237

Re: RFP # GBPC 2018 Sweepers
Contract Extension

Dear Mr. Stearns:

Please accept this letter as notice that the Metropolitan Area Planning Council ("MAPC"), in accordance with Section 2.10 of the contract referenced above, hereby exercises its retained option to extend its contract with Howard P. Fairfield LLC ("H.P. Fairfield") for an additional one-year term from January 25, 2019 through January 24, 2020.

Finally, to comply with the contract, please send a current Certificate of Insurance. For your assistance, the insurance requirements set forth in the RFP have been attached to the email message with your signed extension.

On behalf of the Greater Boston Police Council ("GBPC") and MAPC, I thank you for your continued services.

Sincerely,

MARK SAMUEL FINE
DIRECTOR, MUNICIPAL COLLABORATION
Metropolitan Area Planning Council
O#: (617) 933-0789 / C#: (617) 455-9416 / mfine@mapc.org