



REMAP Grant Application Form

1. APPLICANT INFORMATION

Municipality: _____

Municipal Staff Project Manager (Name, Title): _____

This is the person who will be the day-to-day contact for the project and who will represent the municipality in regular communication with the project partners.

Lead Municipal Address: _____

Phone Number: _____

Email address: _____

Municipal Partner(s), if applicable:

Name of Partner Agency(ies), Businesses, Institutions, or Community-Based Organization(s):

Please list any additional partners in Section 2 (Project Concept).

2. PROJECT CONCEPT

In two to three pages on municipal letterhead, please provide a description of the project. The project description should answer the questions listed below. In doing so, please make an effort to provide information that will help us to evaluate your application based on the selection criteria listed in the Notice of Grant Opportunity.

- **Description and Context:** Provide 1-3 paragraphs describing the demographics of your community, a frank assessment of racial equity challenges and efforts and an overview of recent or current planning efforts, relevant policies, programs, or funding streams.



- **Project Need:** Describe the community need(s) that REMAP will address. What are the racial equity needs in your community relative to wealth creation, municipal staff training, small business development, home ownership, health care, law enforcement, or other areas? What do you think are the barriers that your community faces with regards to racial equity?
- **Project Deliverable(s) and Outcomes:** Identify the specific deliverables your municipality expects in technical assistance and training. Identify the anticipated outcomes and changes in the municipality that you hope will be achieved. This could include immediate action steps that could be implemented during the project, or longer-term objectives.
- **Municipal Commitment:** Describe the municipal commitment to the project by indicating commitment from your municipal CEO (Mayor or City Manager in the case of a city; Select Board and/or Town Manager/Administrator in the case of a town). Also, indicate any support of municipal boards, committees, commissions, and/or other partners. Describe the municipality's commitment to the goals of the project by explaining how your Core Team will represent a variety of interests and power centers in the community, and their commitment of time and resources to this effort.
- **Municipal Contribution:** Define in-kind and/or financial contribution by the municipality to the project, e.g., X hours of municipal planner staff time or board/committee volunteer time to participate in program; X dollars towards direct costs, such as translation and interpretation.¹ As indicated in the Notice of Grant Opportunity, we estimate the commitment of time to be approximately 75 hours per Core Team member in Part 1, and approximately 150 hours in Part 2.

3. SIGNATURE

The submittal must be signed (either physically or via e-signature) by the Mayor or City Manager (in the case of a city) or Select Board Chair and/or Town Manager/Administrator (in the case of a town). Please include authorization from the Chief Executive Officer identifying the Municipal Staff Project Manager in page one above.

¹ Please note that municipal financial contributions to the project are encouraged, but not required.