

Taxicab, Livery, and Hackney Transportation Partnership Program

Grant Application Evaluation Score Card

| | |
|-----------|--|
| Applicant | |
| Reviewer | |
| Signature | |
| Date | |

| Scoring Criteria <i>(see page 2 for scoring guidelines)</i> | Total Available Points | Preliminary Score | Final Score | Comment |
|---|------------------------|-------------------|-------------|---------|
| Applicant is a Massachusetts Supplier Diversity Certified Enterprise or a federal equivalent | 5 | | | |
| Application provides detailed description of the current and projected transportation needs of the populations the grant would serve, and how this grant would meet those needs | 20 | | | |
| Application includes ADA transportation services | 10 | | | |
| Application includes description of compliance with, or in excess of, CDC transportation safety guidelines | 15 | | | |
| Application clearly details transit coordination services | 10 | | | |
| Application includes customer trip requests and transportation dispatch services | 10 | | | |
| Application includes a detailed proposed budget | 15 | | | |
| Application includes an achievable program timeline that clearly describe how the applicant program will meet its timing and service goals | 5 | | | |
| Application proposes a program which exemplifies the goals put forth in the grant description | 10 | | | |
| Total Score (0-100) | 100 | | | |

Guidelines for Scoring

Step notes section of grant application most applicable to the criterion; however, information for scoring the criterion may be found in other areas of the grant application.

Applicant is a Massachusetts Supplier Diversity Certified Enterprise or a federal equivalent (Step 6)

Assess whether the applicant has partnered with taxi/livery companies that are Supplier Diversity Certified Enterprises or a federal equivalent, or with taxi/livery companies that can demonstrate that they are in the process of being certified. Applicants with one or more taxi/livery companies that are certified/being certified will be scored higher.

Application provides detailed description of the current and projected transportation needs of the populations the grant would serve, and how this grant would meet those needs (Step 8)

Assess whether the applicant's program description is clear in describing the populations and types of trips to be targeted by the program and the geographical area. Applicant has provided analytics to verify the need for the program and has designed a program that will specifically detail how the proposed program will meet those needs.

Application includes ADA transportation services (Step 8)

Applicant provides transportation services for persons with mobility challenges or disabilities.

Application includes description of compliance with, or in excess of, [CDC transportation safety guidelines](#) (Step 9)

Applicant program proposes safety measures that meet or exceed CDC transportation guidelines to protect both drivers and passengers against the transmission of COVID-19.

Application clearly details transit coordination services (Step 10)

Applicant provides a clear description of how they will ensure the taxi/livery trips will supplement and not replace existing public transit services. This should include coordination with local or regional transit services, including and council on aging/senior transportation, where applicable.

Application includes customer trip requests and transportation dispatch services (Step 11)

Assess the clarity of the applicant's description on how individuals will request trips and how the trips will be dispatched to taxi/livery companies. This could be shown in how the applicant will coordinate trips with the taxi/livery partners and could include any proposed marketing of the program.

Application includes a detailed proposed budget (Step 12)

Applicant's proposed budget provides a realistic project budget estimate and whether there are matching funds or in-kind contributions. Applicant should include main categories or purposes of and projected number of expenditures/trips. This could include breakdown of amount requested by activity/task, projected number of trips per week/month, and projected cost per trip. If applicable, applicant could include information on any fare structure including special fares.

Application includes an achievable program timeline that clearly describes how the applicant program will meet its timing and service goals (Step 13)

Assess the achievability of the program timeline, including when program will start and end (note programs should be completed before or by December 31, 2021), and whether applicants include information on how and when they anticipate meeting major milestones such as establishing and marketing the program. This should include detail on how the applicant will maintain records for reporting, including total number of trips, trip purpose, and costs. This could include information on how the proposed program will continue/expand recent or current taxi transportation partnership programs.

Application proposes a program which exemplifies the goals put forth in the grant description

Assess the overall suitability of the proposed use of the grant funds, including how the likely the proposed program will successfully achieve one or more of the goals of the taxi/livery transportation partnership program, which are:

- Increasing availability of wheelchair-accessible vehicles (WAVs).
- Encouraging and supporting racial equity and diversity in the taxi and livery industry.
- Providing service in transit-isolated areas.
- Providing first mile/last mile connections to/from public transit stations.
- Supporting regional transit authority (RTA), municipal, or health agency transportation operations.
- Improving non-emergency medical transportation (NEMT) services.
- Meeting other transportation needs of cities, towns, and non-profit organizations.