**Meeting Summary**

Date: Tuesday, October 9, 2018

Location: Medway Town Hall, 155 Village Street

Attendees: Susy Affleck-Childs, Paul Yorkis, and Rich Di Iulio, Medway

 Jim Kupfer, Bellingham

Amy Love, Franklin

 Gino Carlucci, Sherborn

 Dennis Giombetti and Susan Nicholl, Office of Senator Karen Spilka

Martin Pillsbury and Chris Kuschel, MAPC

Recorded by: Kasia Hart, SWAP Coordinator

**MS4 Presentation**

Martin Pillsbury, MAPC Environmental Planning Director, presented on the ins and outs of the Municipal Separate Storm Sewer System (MS4) permit, which qualifying cities and town must apply for to demonstrate compliance with stormwater management regulations. The new permit, which is issued jointly by the EPA and DEP under the Federal Clean Water Act, builds on the requirements of the 2013 permit and includes the same 6 minimum control measures, but they are more detailed and rigorous. These minimum control measures include:

* Public Education and Outreach
* Public Participation
* Illicit Discharge Detection and Elimination (IDDE)
* Construction Site Runoff Control
* New Development and Redevelopment Runoff Control
* Good Houskeeping

Communities must have submitted their notice of intent to apply for a permit by September 29, 2018. The next deadline is July 1, 2019, by which communities must submit their stormwater management plan. Martin’s presentation includes many more details on the program, and is available for download [here](https://mapc-org.sharefile.com/d-s172fe3e2cc04db88). If you have further questions, please contact Martin at mpillsbury@mapc.org.

**Retrofitting Suburbia Presentation**

Chris Kuschel, MAPC Senior Regional Planner, presenting three case studies of “retrofitting suburbia,” or repurposing large, sprawling sites typically associated with more suburban development patterns. While there is still a desire within the suburbs for walkable communities and distinct downtowns, this can be challenging to achieve in more traditionally built out suburban settings. Chris showcased three examples of retrofitting suburbia in Dedham, Mashpee, and Desoto, TX. Chris’ presentation, as well as the report, which includes keys to success, are both available for [download here](https://mapc-org.sharefile.com/d-s0d5d52108ec40fc9). If you are interested in this work and would like to learn more, please contact Chris at ckuschel@mapc.org.

**Community Exchange**

* **Medway** is working on an addition to the town’s multifamily overlay district that would allow for greater protections for historic districts. Meanwhile, the town has two small multifamily infill developments coming in. Other ongoing work include Route 109 reconstruction and drafting specialized zoning for the Oak Grove Urban Renewal District
* An application was recently submitted for a marijuana cultivation facility in **Franklin’s** industrial district. The town has also been busy cleaning up their zoning map.
* **Sherborn** has found a strategy to address the quick removal of 500 dead trees in town, which will be addressed at an upcoming scenic road hearing.
* Two marijuana cultivation centers were recently permitted in **Bellingham**, and the town worked with DEP’s Air Quality division to develop a condition that would address odor concerns. The permit that requires annual reporting on the air quality and odor concerns. Additionally, the town has three zoning amendments moving forward at an upcoming special town meeting.

**Update from MAPC**

* Stay tuned for more details about a [**MetroCommon**](https://metrocommon.mapc.org/) **Kick Off event in SWAP**! Right now, we plan to have part 1 of the kick off on one day in early December, hosting a breakfast for local town administrators, select boards, and other electeds, and then a lunch with planners and staff. The purpose of this event would be to not only hear your feedback on what you would like to see in MAPC’s regional planning process, but also showcase some of the work that we have done exploring common themes among local plans by municipalities in the subregion. Part 2, or the public kick off event, will be a joint effort with TRIC in Norwood in January. Keep an eye out for a save the date soon!
* Bellingham will be hosting a **CPTC workshop on Site Plan Review on Tuesday, October 23 from 7pm-9pm in the Arcand Meeting Room at Bellingham Town Hall**. Please register online [here](http://masscptc.org/training/autumn/fall-workshops-18.html) and share the event with people you think may be interested!

**SWAP Update**

SWAP Co-Chair **John Charbonneau** has recently accepted a new role at the Town of Walpole. Congratulations to John and thank you for your efforts in Wrentham and SWAP! The SWAP Co-Chair Nominating Committee has selected **Rich McCarthy** of Norfolk to serve as SWAP Co-Chair for the remainder of John’s term, and Rich has kindly accepted the nomination. Member communities will vote on the nomination at the next SWAP meeting on Tuesday, November 13.

**Next Meeting**

SWAP will reconvene on **Tuesday, November 13, 2018 from 9:30am-11:30am at Sherborn Town Hall**. We will be joined by Maritza Crossen of CHAPA, Liz Rust of the Regional Housing Services Office, and Katy Lacy of MHP, who will present on strategies and best practices for monitoring affordable units. Please extend an invitation to others in your communities involved in housing!

Respectfully submitted as draft

Kasia Hart

Transportation Policy and Planning Specialist and SWAP Coordinator