



SMART GROWTH AND REGIONAL COLLABORATION

December 2, 2019

Clark Stearns
Municipal Equipment Specialist
Howard P. Fairfield LLC
9 Route 66 East
Columbia, CT 06237

Re: RFP # GBPC 2018 Sweepers
Contract Extension

Dear Mr. Stearns:

Please accept this letter as notice that the Metropolitan Area Planning Council ("MAPC"), in accordance with Section 2.10 of the contract referenced above, hereby exercises its retained option to extend its contract with Howard P. Fairfield LLC ("H.P. Fairfield") for an additional one-year term from January 24, 2020 through January 23, 2021.

As per the contract, your company is allowed to submit renewed pricing for the new contract year. Price escalations are contractually limited to 5% for any product under contract. Please send your revised pricing, in the same format as currently is used, to Kelsi Champley (kchampley@mapc.org) as soon as possible. Once approved, the new pricing will be added onto the MAPC website for municipal buyers to use.

On behalf of the Greater Boston Police Council ("GBPC") and MAPC, I thank you for your continued services.

Sincerely,

MARK SAMUEL FINE
DIRECTOR, MUNICIPAL COLLABORATION
Metropolitan Area Planning Council
O#: (617) 933-0789 / C#: (617) 455-9416 / mfine@mapc.org