**Full Coalition**

Meeting Minutes

***Wednesday, January 24, 2024***

***1:30PM - 3:30PM***

***Danvers Police Department***

***120 Ash Street, Danvers, MA 01923***

**Call to Order**

* Mr. Petty called the meeting to order at 1:35

**Welcome & Introductions/Attendance Roll Call**

* Mr. Petty welcomed everyone to today’s meeting and role call was done.

**Approval of Meeting Minutes**

Motion put forth by Ms. Judith Ryan.

* Approve the October 25, 2023, meeting minutes.
* Seconded by Mr. David Greenbaum.
  + In Favor: All.
  + Opposed: None.
  + Abstain: None.
* The motion passed.

**MDPH/OPEM Update**

* Mr. Nelson, who is filling in for Ms. Felicia Balbi, provided the MDPH/OPEM Update.
* Ms. Balbi will be back from leave on February 5th.
* COVID Test kits are available at the warehouse that expire March 31st. Reach out directly if needed.

**Budget Discussion**

* Ms. Wallitsch provided the Budget update.
* The Executive Committee approved a budget modification that
  + Moved $1,100 from the push carts line item to the phone line item.
  + Moved $1,575.29 from push carts to mass care kits line item.
  + Moved $545.72 from translation device line item to mass care kit.
  + Moved $350 from travel line to mass care kit line item.

**PHEP Coordinator Update**

* Ms. Wallitsch provided the PHEP Coordinator update.
* Any questions on GETS cards reach out to Brian Luther at [bluther@mapc.org](mailto:bluther@mapc.org). Members are encouraged to set up the GETS Card Pin as soon as you receive the card.
* The 3rd equity session will take place in March. Information on that will be coming out in the coming weeks. Yesterdays event had about 55 people present for the second workshop, notes from that session will be shared in a guide after the series is completed. Be on the lookout for an invite for our next equity session happening in March at Northern Essex Community College in Larwence.
* The Mass Care kits will be ordered in the weeks to come.
* Inventory updates are due by 1/31. These are due to [jwallitsch@mapc.org](mailto:jwallitsch@mapc.org)
* The Pockettalk translation devices and their accessories have arrived, if you are in person at the meeting you can pick them up today. If not they will be brought to the next meeting. If received you should report this item on your upcoming inventory update.

**PHEP Planner Update**

* Mr. Tallman provided the PHEP Planner update.
* The Planners will focus on MassCare and EDS for the remainder of BP5. Please be sure to read the email sent out on 1/23 from Joshua Tallman regarding these goals.
* Conversations between Public Health and your respective Emergency Management Director are necessary to see where their community is at with these goals.

**HMCC/MAPC Update**

* Mr. Witts provided the HMCC/MAPC Update.
* The ENS contract is almost ready and there are no major differences for Public Health expected.
  + Public Health may need to work directly with their IT departments to ensure the emails to do no get sent to spam.
* Quarterly stakeholder meetings will continue to be held in-person. Q3 and Q4 are expected to be related to cyber security with a tabletop exercise.
* The HVA will be conducted soon
* On February 27th the HMCC will be conducting am ENS drill.
  + The ENS system has moved from Red Flag to ReGroup.
  + When you get the alert on the 27th please be sure to mark it as received.

**MRC Update**

* Ms. Jackson provided the MRC Update.
* The MRC can help with any shelter operations needs. They also can help if any community needs help to manage the distribution of NARCAN Dispensers. They do have an MOU with Sandbox.

**New Business/Items Not Reasonably Anticipated by the Executive Committee**

* Numerous communities stressed the need for COVID tests for their communities and the flu levels.
* Essex was approved as a Naloxone Community and have been making this available in numerous areas across the community. <Here> is the link to order covid kits from DPH. The expiration date on these test kits are March 22, 2024.
* Gloucester is going to be working with community leaders across the region to explore a needs assessment between community based organizations and the needs of the community.
* Peabody authorized a mobile needle exchange program in addition to vaccinations and HIV and pregnancy testing.
* Nahant hosted trainings for Narcan and will be stocking five boxes as well.

**Adjourn**

Motion put forth by Mr. Andrew Petty.

* Adjourn the meeting at 2:43 p.m.
* Seconded by Ms. Hansbury.
  + In Favor: All.
  + Opposed: None.
  + Abstain: None.
* The motion passed.

**\*\*Next Meeting: February 28th, 2024\*\***

**Voting Members in Attendance:**

Andrew Petty, Chair Marblehead Health Department

Laura DelleChiaie Beverly Health Department

Judith Ryan Danvers and Hamilton Health Departments

Frank Giacalone Danvers Health Department

Erin Kirchner Essex Health Department

Cindy Juncker Gloucester Health Department

Dominique Hurley Gloucester Health Department

Irene Kamarinos Lynn Health Department

Wendy Hansbury Manchester Health Department

Tracy Giarla Marblehead Health Department

Chassea Robinson Peabody & Rockport Health Departments

Sharon Cameron Peabody Health Department

David Greenbaum Salem Health Department

Suzanne Darmody Salem Health Department

Teresa Riley-Singh Saugus Health Department

John Fralick Saugus Health Department

Neia Illingworth Swampscott Health Department

Jeff Vaughan Swampscott Health Department

Maribeth Ting Wenham Health Department

**Non-Voting Members in Attendance:**

Jenifer Wallitsch MAPC Brian Luther MAPC

Dan Witts MAPC Michael Nelson DPH

Josh Tallman BME Beth Robert MAPC

**Voting Members Absent:**

Teresa Kirsch Beverly Health Department

Kellie Keenan Essex Health Department

Jill Cahill Gloucester Health Department

Dennis Palazzo Hamilton & Danvers Health Departments

Norris Guscott Lynn Health Department



M.J. Duffy-Alexander Lynn Health Department

Jennifer Almonte Lynn Health Department

Ellen Lufkin Manchester Health Department

Antonio Barletta Nahant Health Department

Anna McNichols Nahant Health Department

John Coulon Nahant & Rockport Health Department

Andrew Ting Wenham Health Department

**The following documents were used/referenced during the meeting:**

* Coalition Meeting Agenda for January 24, 2024.
* Coalition Meeting Minutes for December 2023.