**Meeting Summary**

Date: Tuesday, November 9th, 2021

Location: Zoom Call

Attendees: Amy Love, Co-Chair Franklin

Rachel Benson, Co-Chair Wrentham

Courtney Starling Dover

John Gelcich Hopkinton

Susy Affleck-Childs Medway

Barbara Saint Andre Medway

Rich Di Julio Medway

Bob Weiss Millis

Richard McCarthy Norfolk

Gino Carlucci Sherborn

Jeremy Thompson 495/MetroWest Partnership

Meg Aki MAPC

Matt Genova CTPS/MPO

Sandy Johnston CTPS/MPO

Jonathan Church CTPS/MPO

Anne McGahan CTPS/MPO

Kim Heyne CTPS/MPO

Recorded by: Brian Luther, SWAP Coordinator MAPC

**Welcome and Introductions**

Rachel Benson welcomed everyone to the November 9th SWAP Meeting.

Brian is organizing an in-person lunch or happy hour for Wednesday, November 17th at Glen Pharmer Distillery in Franklin.

The next SWAP Meeting is scheduled for Tuesday December 14th at our normal 9:30am time. [Register Here](https://zoom.us/meeting/register/tJAudu2hpz0sG9PCY_5QFDPxtxrqrWKr0Blb).

**UPWP and Tip Update**

Sandy Johnston, Matt Genova, Kim, Heyne, and Anne McGahan from the Central Transportation Planning Staff (CTPS) will provided a brief Unified Planning Work Program (UPWP) and a Transportation Improvement Program (TIP) update. Matt and Sandy shared a Jamboard with the group and discussed local work.

Richard McCarthy, Norfolk would like support for projects related to equity, particularly in multi-model transportation and complete streets.

* + Sandy, Corridor Studies are a great start and can lead to capital projects. CTPS staff is happy to help.
  + Anne, a great way to get particular projects on the MPOs radar is to be listed on the Needs Assessment. From that list the MPO will select projects to fund.
  + Rich, shared the [Metacommet Greenway](https://metacometgreenway.org/) website

Gino Carlucci, Sherborne

* 2 highways merge 27 and 16 that merge and split again in Sherborne. Many studies have been conducted for a bypass. There are some problematic intersections before and after the merge, including Maple and Sanger Street.
* Recently completed connection to the upper Charles trail and would like to continue that trail into Framingham. Sidewalks, added one recently using complete streets, but would like to add others.

Susy Affleck-Childs, Medway

* The rail trail connection between Medway and Millis.
  + Looking to do a feasibility study but there are tricky property ownership issues.
* From Capital projects, work to get a traffic signal at Trotter Drive and Rt 109, which is the entryway into an Industrial Park. Continuation of the Road Work Construction, streetscape improvement on Rt 109 and Highland street westward.

Amy Love, Franklin

* Staff would like to connect SNETT trail from Grove street to the Town Center.
* Traffic at 140 W Central Street, those set of lights always have a backup from the west going into towns. The train crossing and crossing is a large complaint.
* Franklin residents would also like a Quiet Zone from trains.
  + Sandy, Quiet Zones are typically capital expenses that are funded by the locality, but the MPO is funding a project in Ashland for a quiet zone. M k

Additional resources:

* [Mailing List for MPO](https://www.bostonmpo.org/faq#How-do-I-get-updates-about-the-MPO)
* [Jamboard](https://www.mapc.org/wp-content/uploads/2021/11/SWAP-Subregional-Meeting-Jamboard.pdf)
* [Links and Resources for MPO Fall Outreach](•%09https:/www.mapc.org/wp-content/uploads/2021/11/Links-and-Resources-for-MPO-Fall-2021-Outreach.docx)

**NetZero Resource Preview**

[Meg Aki](mailto:maki@mapc.org), Clean Energy and Climate Specialist, at MAPC provided a preview MAPC’s NetZero Playbook which is set to launch on November 22nd.

Rachel, does the playbook intersect with State programs like PACE, and Green Communities.

* Meg, many of the actions tie to those state programs. The playbook will provide direct links and how to approach and participate in those programs.

Additional Resources

* [MAPC Presentation Net Zero Playbook Teaser](https://www.mapc.org/wp-content/uploads/2021/11/MAPC-Presentation_Net-Zero-Playbook-Teaser_11-09-21.pdf)
* [MAPC Net Zero Planning Page](https://www.mapc.org/net-zero/)

**Community Exchange**

Susy Affleck-Childs provided an update for Medway

* Staff finished a major rewrite to environmental standards, in particular noise and odor ordinances. Staff is hopeful that the changes will be passed by Town Meeting.
* Medway recently received a MassWorks grant for sidewalk and street improvements.

Richard McCarty provided an update for Norfolk

* Norfolk’s Town Meeting is tonight, 11/9/21.
  + Staff is proposing an update to the flood plain bylaws and has been working to educate residents on the importance of the changes.
  + The general bylaws are being updated to comply with MS4 changes.
* Staff is discussing the sign bylaws and the town’s use of internally illuminated signs to communicate with residents.
  + Businesses aren’t allowed to currently use internally illumined signed so discussions are ongoing to come to a resolution or amicable change.

Gino Carlucci provided an update for Sherborn,

* The town is working with an age restricted development project that is connected to 40B apartment building.
  + Currently negotiating town water from Framingham and sewer easement from Natick.
* A recently vacated Walgreen’s building expected to be filled by independently owned pharmacy.

Courtney Starling provided an update for Dover,

* The Spring Town Warrant is about to open. Dover only hosts one Town Meeting a year, so staff is needs to be prepared to propose any desired changes.
* The Dover Planning Board will be voting on Housing Production Plan.
* Staff is in the process of updating zoning uses and defininteions and accepting some easements on private property.
* Dover has recently been the victim of major flooding and water issues that stem from maintenance issues with the Charles River.
  + Staff is looking for solutions to rectify the issues.

Susy Affleck-Childs provided an update for Medway,

* OSRP process is starting. Putting together advisory committee and will hopefully be done in June 2022.
* Medway is currently forming a Net Zero Committee, which would be an addition to the Sustainability Committee.

Amy Love provided an update for Franklin

* Franklin held Town Elections last week. There were 2 long term Planning Board members that were voted out including the Chair and Vice-Chair.
  + The first meeting is next Monday.
* Franklin received a Downtown Revitalization grant for a study from MAPC.
* Franklin has an application for a special permit for 300 a square foot E-Commerce facility.
  + The facility is looking to have an entrance/exit directly off of Route 495 so MassDOT is part of the plan draft and approval process.

Jeremy Thompson provided an update for the 495/MetroWest Partnership

* The recent Water Resources Meeting was well attended and for those that couldn’t attend, the Video Link can be found on the partnership website.
* Nov 23rd, will host MassDOT admin for discussion regarding the ‘Boston Throat’, a section of the Mass Pike.
  + 8-10 year construction plan
  + West Station proposed on Framingham Commuter rail
* The 495/MetroWest Partnerships is working on a Strategic Planning Initiative, which is the first of the partnerships existence.

Rachel Benson provided an update for Wrentham

* Staff is currently drafting the scope for the analysis for the Downtown TIP.
* Wrentham was recently approached by a developer to purchase 50 acres in the downtown.
  + The zoning on that land would substantially change the downtown area.
  + Septic is difficult because Wrentham doesn’t have a central septic system.
* Currently in the process of 2 MVP projects and have started the stakeholder engagement.
* Staff is currently in the branding Rapid Recover Program, branding and wayfinding placemaking.

**Other Notes**

James Kupfer, the previous Town Planner in Bellingham has moved to Barnstable and can be reached at [james.kupfer@town.barnstable.ma.us](mailto:james.kupfer@town.barnstable.ma.us)

Brian Luther

Municipal Services Specialist and SWAP Coordinator