

APPENDIX D: SAMPLE BUDGET TEMPLATE  
Lex250 MONUMENT CALL FOR ARTISTS

BUDGET PROPOSAL

ARTIST/ARTIST TEAM: \_\_\_\_\_

DESCRIPTION	AMOUNT
<i>Artist Design and Project Management Fee</i>	\$
<i>Overhead or Workspace Rental</i>	\$
<i>Engagement Expenses</i>	\$
<i>Materials and Supplies</i>	\$
<i>Fabrication</i>	\$
<i>Transportation</i>	\$
<i>Installation</i>	\$
<i>Insurance</i>	\$
<i>Professional Consultant Fees (for construction drawings and engineer approval)</i>	\$
<i>Documentation of Artwork</i>	\$
<i>Promotion and Communication</i>	\$
<i>Maintenance</i>	\$
<b>BUDGET SUBTOTAL</b>	<b>\$</b>
<i>Contingency (5%)</i>	\$
<b>TOTAL BUDGET \$</b>	<b>\$</b>