



# SSC Work Plan

## FY 2025

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*Subregional Coordinator: Sukanya Sharma*



# Contents

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- Purpose of Work Plan
- Overview
- Mission and Goals
- FY 25 Proposed Activities
- Topics of Interest
- Proposed Meeting Schedule

# Purpose of Work Plan

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- The purpose is to establish goals and objectives for the SSC Subregion with regards to land use planning and municipal governance.
- This work plan will identify issues of subregional concern and priority, outline potential planning projects for the Subregion to undertake, identify available funding sources, propose meeting topics and a schedule for meetings and events, establish an outreach strategy to encourage membership diversity, and provide active direction on a yearly basis.

**Its an opportunity to revisit mission statement and goals, shape how we spend our time through the year, prioritize areas of interests to advance inter-municipal collaboration.**

# Overview

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## We have:

- A Mission Statement
- Goals
- Bylaws

## We don't have a

- \*Chair
- Vice Chair
- Reps from each community
- CBOs

## Funding

Work in FY 2025 is funded through two sources: funds from the to implement MPO's Annual Unified Planning Work Program (UPWP) and annual assessment collected from its member municipalities.

*\*Responsibility and term specific goals development of a Chair and Vice Chair could be part of our work plan this year. We can also aim to conduct elections for this year as per priorities.*

# Overview

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## Funding

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*\*\*SSC strives to be a forum that is representative of and accountable to the municipalities we serve. While our core membership is municipal staff and volunteers serving on municipal boards and on the MAPC Council, the subregion is also committed to ensuring the participation of individuals who live and work in the subregion who are representative of the region's diversity in terms of ethnicity, age, gender, ability, professional background and other characteristics.*

# Mission Statement and Goals

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**Mission Statement:** The South Shore Coalition promotes informed and active cooperation in planning for growth and preservation.

## **Goals:**

- Planning for growth and preservation of South Shore Communities
- Prioritizing Regional collaboration
- Pipeline for communication with state legislators
- Develop sustainable solutions for shared environmental challenges
- Data analysis in South Shore Communities and comparison to rest of state

# Proposed FY25 Activities

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## Technical Assistance

- **Direct TA:** The Coordinator will offer small-scale technical assistance on an as-needed basis to member municipalities on topics related to MetroCommon goals and objectives. Support may include data collection and analysis, assistance with proposal writing, and collaborative project development.
- **Facilitating connections to expertise at MAPC and to funding sources:** The Coordinator will facilitate connections with experts at MAPC based on member requests and will also aim to connect members with funding and technical assistance programs administered by MAPC and/or undertake projects that may be funded through a combination of MAPC and municipal resources.

# Proposed FY25 Activities

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## Meetings, Workshops, and Forums

- **Topical meetings:** SSC will continue to offer topical meetings on various planning topics.
- **Special workshops:** SSC will offer at least one professional development workshop that will build the skills of our membership.
- **Forum or Site Tour:** SSC will provide at least one opportunity for the membership to meet in-person to tour a site with ongoing MAPC project or conduct a forum that may be co-sponsored to broaden SSC membership or municipal boards.
- **Legislative Breakfast:** In-person event to provide opportunity to directly connect with legislators in the subregion.



# Topics of Interests

*\*highlighted in red are priorities for the group*

1. Transportation Priorities
2. State of Local News in SSC
3. Navigating Section 3A Compliance
4. **Exploring Shared Services Model across communities for Planning and Community Development**
5. Immigrant Arrivals and Support Networks
6. Rethinking Retail Strips - Opportunities for Redevelopment
7. **Coastal Management and Climate Resiliency**
8. Arts and Culture planning
9. **Trainings or Workshops for Planner or Local Officials such as CTPC trainings**
10. Regional Economic Development
11. **Water/Wastewater Management**
12. Historic Preservation, History and Heritage
13. Equitable Economic Development on Main Streets
14. Industrial Land and Zoning
15. **Language Access in Public Process**
16. Others?

# Meeting Schedule

In addition to the topics outlined, each meeting will strive to include the following content:

- **Community Exchange:** opportunity to share notable municipal achievements or updates.
- **Legislative update (quarterly):** update on legal precedents pertaining to land use and updates on state legislation of note and information regarding advocacy for SSC or MAPC legislative priorities
- **Upcoming engagement or funding opportunities** of interest

Date	Location	Proposed Meeting Topic
July 18, 2024	Online	Work planning Wrap Up; Section 3A updates and resource share; Digital Services at MAPC
August 15, 2024	Online	Historic Preservation Practice; Shared Services Model for Planning and related services?
September 19, 2024	In-person at Site?	Transportation – MPO TIP discussion
October 17, 2024	Online	Coastal Management and Climate Resiliency
November 21, 2024	Online	Water and Wastewater in SSC? Retail Strips in SSC?
December 19, 2024		Technical Assistance Program at MAPC, Regional project brainstorm, Immigrants in municipal agenda?
January 16, 2025	Online	CBOs on SS Table? + Language Access in Public Process
February 20, 2025	Online	Clean Energy related topics? Chair Position Description Finalization
March 20, 2025	In-person	Professional Development Training? CTPC?
April 17, 2025	Online	DEIA focused meeting? Elections?
May 15, 2025	In-person	Legislative Breakfast
June 19, 2025	Online	Workplanning for FY 2026