



ACCELERATING CLIMATE RESILIENCE GRANT PROGRAM

FY2026 Invitation for Proposals

- Now accepting applicants for 15-month (up to \$50,000/project) and 21-month projects (up to \$125,000/project). **Deadline to apply: Friday, May 30, 2025, by 5PM.**
- All potential applicants are encouraged to attend the ACR Grant Informational Webinar on **May 1, 2025, 3PM. Register [here](#).** *This is optional and not a requirement to apply for ACR.*
- All potential CBO applicants are invited to an ACR grant writing workshop on **May 6, 2025, 12PM.** Register [here](#). *This is optional and not a requirement to apply for ACR.*

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ACCELERATING CLIMATE RESILIENCE PROGRAM OVERVIEW AND PRIORITIES

The Metropolitan Area Planning Council (MAPC) seeks to accelerate climate resilience in the Metro Boston region by helping municipalities and community partners advance strategies that protect people, places, and communities from the impacts of climate change. The intent is to deploy actionable resilience interventions through local projects, policies, and strategies. Our funded projects will facilitate long-term innovative changes that lead to greater readiness for climate change. MAPC seeks to elevate projects that will advance climate equity, regional coordination, and social cohesion. MAPC's Accelerating Climate Resilience (ACR) Grant program is supported by the Barr Foundation.

About MAPC

MAPC is the regional planning agency that serves the people who live and work in the 101 cities and towns of Metro Boston. Our long-standing mission is to promote smart growth and regional collaboration. Over the past decade, we have elevated advancing equity and climate mitigation and resilience as core Strategic Priorities for the agency. MAPC's recent MetroCommon2050 plan identified Climate Change Mitigation & Resiliency as a key action area, supported by recommendations that include:

- Prepare for, and response to, the threats of climate change
- Accelerate the transition to a clean energy future
- Address regional water challenges
- Decarbonize the building and transportation sectors

More information about MetroCommon2050, visit <https://metrocommon.mapc.org/>.

ACR Program Priorities

The ACR Grant Program seeks to fund local and multi-municipal projects that accelerate climate change preparedness and resilience throughout Metro Boston. Projects should address at least one of the following priority areas. Projects that demonstrate other innovative climate resilience strategies that are transferable at the local or regional level may also be considered.

1. Nature-based solutions for climate resilience, such as green infrastructure, climate-smart parks, urban forestry, floodplain protection, and restoration of natural systems.
2. Municipal climate resilience policy; including regulations, zoning, permitting, and inspectional services.
3. Innovative financing or infrastructure investment program models.
4. Capacity building through municipal staffing or climate coalitions/convenings, such as stormwater partnerships, regional climate networks, or watershed-based climate resilience initiatives.
5. Contributions to social resilience or cohesion, such as public space improvements, dialogues, gatherings, training programs, and public health improvements, particularly for populations or neighborhoods vulnerable to climate change.
6. Projects that combine climate adaptation¹ with climate mitigation.²

1 Climate adaptation includes resilience strategies that help prepare for the impacts of extreme events, including flooding, heat, and severe storms. Strategies could include creating a rain garden or installing shade trees.

2 Climate mitigation includes sustainability strategies that help reduce greenhouse gas emissions and dependence on fossil fuel consumption. Strategies could include developing a microgrid or installing solar panels.



7. Local food systems or community agriculture resilience measures.
8. District-scale climate resilience pilots that are scalable and replicable.
9. Innovative public outreach, engagement, and education efforts; including artistic, cultural, or creative projects that advance climate change knowledge or action.

FUNDING AVAILABILITY

In this FY26 grant round, MAPC expects to award up to four (4) 21-month projects (up to \$125,000 per project) and up to six (6) 15-month projects (up to \$50,000 per project). Grants funds can be used in any manner that supports the overall project or program within the awarded scope of work.

Notes: Cost-efficient projects with budgets less than the stated maximums above may be given higher priority to award more projects. For construction or capital improvement grants, it should be realistic to complete them fully within the proposed timeframe. Applicants can submit multiple proposals for different projects.

ELIGIBLE PROJECT TYPES

Grant funds will support on-the-ground projects that accelerate resilience to extreme weather events, sea level rise, inland and coastal flooding, extreme heat, and other climate change impacts. Eligible types of projects include:

- Technical assistance or design, such as designing or developing climate zoning improvements and recommendations
- Capital projects, such as flood-proofing infrastructure, climate-smart parks, or green infrastructure
- Capacity building initiatives, such as supporting or seeding a climate-resilience network or coalition

All projects should demonstrate clearly how results would increase your community's climate resilience or adaptive capacity. See **Appendix C** for some examples of potential projects. For information about previously funded projects, please see MAPC's Accelerating Climate Resilience Grant Program webpage: www.mapc.org/acceleratingresiliency.

Permits

Applicants are required to provide sufficient documentation so that the project can successfully acquire all local, state, and federal permits, if applicable.

ELIGIBLE APPLICANTS

In addition to the 101 municipalities in the MAPC region, eligible lead applicants also include entities and/or organizations that work in and serve the people of the MAPC region. The organizations are defined as local 501(c)(3) community-based organizations, tribes, and Indigenous communities. Community-based organizations without 501(c)(3) status are encouraged to partner with their municipality to submit an application. Regional collaborations are strongly encouraged.



FY26 ACR GRANT TIMELINE *(subject to change)*

Task	Deadline
Expression of Interest Form (EOI) / Office Hours	March 24 – April 14, 2025
FY2026 Invitation for Proposals Open	April 18, 2025
Informational Webinar (registration link)	May 1, 2025, 3PM
Application Workshop for Community Partners (registration link)	May 6, 2025, 12PM
Proposals Due	May 30, 2025, by 5PM
Award Announcements	July 2025
ACR Project Start & End Date	August 2025 – November 2026 (15-mos projects) August 2025 – June 2027 (21-mos projects)

The deadline for proposals is **5 p.m. on Friday, May 30, 2025**. Proposals should be submitted online via link mapc.ma/acr-fy26-application

CRITERIA FOR PROJECT EVALUATION

All proposals for MAPC’s Accelerating Climate Resilience Grant Program should:

- Align with at least one of the nine Program Priorities described above;
- Identify one or more specific climate risks and how the project will strengthen resilience;
- Demonstrate feasibility through an achievable scope of work and timeline, project team capacity, and realistic budget;
- Be designed and implemented with an equity lens, directing benefits to populations that are vulnerable to climate risks due to systemic inequities (see below for more information);
- Demonstrate meaningful engagement and support from the public or a clear path for generating public support; and
- Create opportunities for learning, replication, and the development of best practices.

Preference is given to projects that:

- Demonstrate that the community that will be affected by the project has a leadership role in decision-making and/or implementation
- Build social cohesion³ and connections between and within community members through community-based assets, dialogues, networks, etc.
- Advance regional or multi-jurisdictional collaboration.

3 Strong social cohesion enables communities to foster social awareness and expand social empathy (e.g., appreciation for nature, respect for elders), connects people to information and resources across social networks (i.e., social capital), and facilitates collective action. These factors are critical to our response to and recovery from climate-related disasters and other moments of crisis. Researchers have demonstrated that community cohesion saved lives during the Chicago heat wave of 1995, and positively influenced recovery following Superstorms Sandy and Katrina. For more information on the value of social cohesion in climate resilience, check out The Center for American Progress’s 2015 report “Social Cohesion: The Secret Weapon in the Fight for Equitable Climate Resilience” <<https://cdn.americanprogress.org/wp-content/uploads/2015/05/SocialCohesion-report2.pdf>>.

Equity is one of the pillars of MAPC’s mission, as such, projects that advance climate equity and directly benefit climate vulnerable populations are given higher priority in the project selection process. MAPC’s [Climate Vulnerability in Metro Boston website](#) illustrates how some people are disproportionately affected by climate change compared to others. The site contains a tool to help identify those with greater vulnerability, greater sensitivity, and less adaptive capacity to extreme heat, current flooding, and future flooding from sea level rise. Please refer to this tool (or another more applicable tool to your local community) to identify how your project advances climate equity and benefits populations vulnerable to climate due to systemic inequities. For additional resources, please see:

- MAPC’s [MetroCommon2050 Plan](#), including the “Equity of Wealth and Health” section
- MAPC’s Municipal Net Zero Playbook [Framework for Equity](#)
- MAPC’s [State of Equity for Metro Boston Policy Agenda](#).

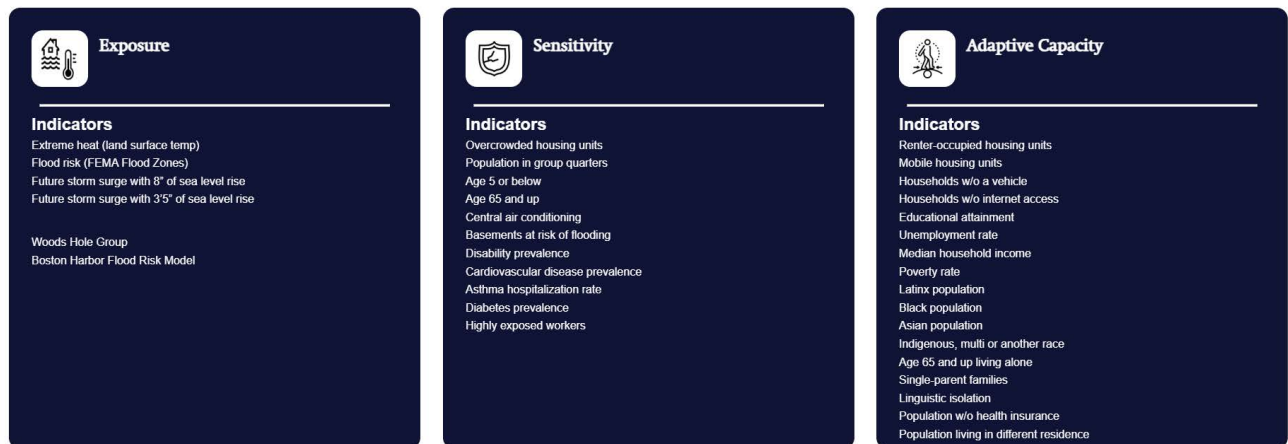


Figure 1. Climate Vulnerability Indicators from MAPC’s Climate Vulnerability in Metro Boston analysis. These indicators are a guide toward prioritizing equity in your climate resilience project. Please see climate-vulnerability.mapc.org for more information.

Note that proposed capital improvement and construction projects need to demonstrate project readiness. See **Appendix B - Permitting and Regulatory Approval** for a suggested checklist of permitting and regulatory processes to consider.

RECEIVING AWARD FUNDS AND REPORTING

NEW FOR FY26: All ACR Grant recipients are required to provide a memorandum after the first 90 days of grant implementation that details: progress on the project after the first 90 days, final scope of work and budget for the remaining of the awarded grant period. Continuation of the project implementation is contingent upon MAPC’s approval.



All ACR grant recipients will be required to sign a Grant Agreement with MAPC, complete mid-year progress reports, and complete one final report. The ACR program is a reimbursement-based grant program. MAPC will reimburse expenses incurred to date after acceptance of each progress report. The remainder of the grant award will be distributed to the grantee after MAPC's acceptance of the final report.

PARTICIPATING IN MAPC RESILIENCE COMMUNITY OF PRACTICE

As part of the grant program, MAPC will facilitate a Resilience Community of Practice (RCOP), a peer-to-peer networking platform enabling participants to draw on collective knowledge; share best practices, lessons learned, and approach challenges; and build new skill sets to operationalize and advance resilient strategies. All ACR grantees will be required to attend RCOP workshops/program activities during the grant period. Grantees may include expenses incurred for attending the workshops in their proposed project budgets if travel is required. Workshops and programs may be held virtually to increase access and due to pandemic considerations.

The RCOP is designed to provide technical, value-based, and instructional guidance to aid municipalities in deploying, scaling, and amplifying their climate resilience practices across all municipal functions. It will provide a forum to discuss sensitive topics, projects, and programs that municipalities might not otherwise pursue. It will also foster a peer-to-peer knowledge exchange and help break down barriers to progress. Workshops and programs will feature experienced local and national practitioners on key climate topics such as climate equity, extreme precipitation, extreme heat, sea level rise, and extreme storms.

PUBLICITY AND ACKNOWLEDGEMENT OF SUPPORT

Award recipients will be required to accord MAPC and the Barr Foundation the right and authority to publicize the project and the financial support from the grant in press releases, publications, conferences, and other public communications.



**Accelerating Climate Resilience Grant Program
FY2026 Invitation for Proposals**

Appendix A: Application Form

Please note that this Appendix A - Application Form is only for your information and drafting purposes. The ACR Grant Application must be submitted online via this link: mapc.ma/acr-fy26-application

If you are unable to complete the application form online, please reach out to Van Du at vdu@mapc.org for a fillable PDF version of the application and further instructions.

APPLICANT INFORMATION

Project Track:

- ☐ Municipal
- ☐ Non-municipal

Project Name: Click or tap here to enter text.

Lead Municipality or Organization: Click or tap here to enter text.

Note: Organizations defined as local 501(c)(3) community-based organizations, tribes, and Indigenous communities are eligible to apply. Community-based organizations without 501(c)(3) status are encouraged to partner with their municipality to submit an application.

Project Manager (including contact info – title, work phone & email):

Note: The Project Manager is the person who will be the day-to-day contact for the project and who will represent the municipality in regular communication with MAPC.

☐ Please attach a signed authorization from the Chief Executive Officer identifying the individual named above.

PROJECT PARTNER(S)

Name(s) of Partner Municipalities, Non-Profits, and/or Community-Based Organizations:

Click or tap here to enter text.

Partner Point of Contact, Name and Title, and Contact information:

Click or tap here to enter text.

Additional Partners:

Please list additional partners here if applicable

Click or tap here to enter text.



CAPACITY

Please summarize the Project Manager's and project partners' capacity to participate in the proposed work, and in the Resilience Community of Practice (RCOP).

Click or tap here to enter text.

2. PROJECT DETAILS

Project Name: Click or tap here to enter text.

Grant Amount Request: Click or tap here to enter text.

Total Project Cost: Click or tap here to enter text.

While matching funds are not required for ACR proposals, please list here any matching funds or additional grants the Team plans to pursue, if the total project cost exceeds the grant amount requested: Click or tap here to enter text.

MAPC Subregion ([click here for list](#)): Click or tap here to enter text.

Location/Address of the Project (if applicable): Click or tap here to enter text.

Which type of project is it?

- ☐ Technical Assistance/Design
- ☐ Capital Project
- ☐ Capacity Building

Which climate risk(s) does the proposal address?

- ☐ Sea Level Rise
- ☐ Extreme Heat or Urban Heat Island Impacts
- ☐ Flooding
- ☐ Extreme Weather Events
- ☐ Other Climate Impacts. Please provide: Click or tap here to enter text.

3. PROJECT DESCRIPTION

Please provide more information on your project by responding to the following:

1. **Provide a summary of your overall project (500 words max).**

Click or tap here to enter text.

Applicants to provide a detailed project scope and budget as an attachment at the end of this form.



2. Identify which ACR program priorities your project addresses:

- ☐ Nature-based solutions
- ☐ Climate resilience policy, including regulations, zoning, and permitting
- ☐ Innovative financing or infrastructure investment
- ☐ Climate coalitions/convenings or increased municipal staff capacity
- ☐ Social resilience or cohesion
- ☐ Synergies between climate adaptation and mitigation
- ☐ Local food systems or community agriculture
- ☐ District-scale climate pilots
- ☐ Public outreach, marketing, or arts and culture

3. Please explain how your project relates to the priorities identified above (250 words max).

Click or tap here to enter text.

4. Describe the project team, including partners. Will the hiring of a consultant or vendor be required, and if so, what type and to perform which tasks? Name the consultant or vendor if known. (300 words max)

Letters of Support from partners can also be included as attachments to this application.

Click or tap here to enter text.

5. Describe how the project advances implementation of a local or regional planning effort (300 words max)

(e.g., Municipal Vulnerability Preparedness projects, Climate Action/Resilience Plan, Natural Hazard Mitigation Plan, Master Plan, Open Space and Recreation Plan, Housing Production Plan, etc.).

Click or tap here to enter text.

6. Please describe the climate risk your project addresses, and how your project would strengthen resilience in the face of that risk. What frontline communities have been identified and how would this project directly benefit them? (350 words max)

Frontline communities are groups of people that are disproportionately vulnerable to climate change due to systemic inequities. Please feel free to use the [Climate Vulnerability Indicators](#) tool to support your response, or other data and tools that may be available to you for your community (such as MVP 2.0 assessments).

Click or tap here to enter text.



7. Describe the public engagement planned or completed. (300 words max)

Please describe involvement with or leadership from the communities that will be most impacted by the project. Discuss any anticipated challenges regarding public support and/or political will for the project.

Click or tap here to enter text.

8. Describe the plan for monitoring, maintenance, and/or follow-up after the completion of this project. (150 words max)

For technical assistance projects, that could include sharing updates on implementation during future municipal meetings. For capital projects, that could include a maintenance schedule for green infrastructure. For capacity building initiatives, that could include proposed follow-up with stakeholders.

Click or tap here to enter text.

4. ATTACHMENTS

The following documents are required as part of the grant application submissions:

1. Project Scope and Budget

- *Provide a detailed scope of work (by tasks) and proposed budget. For the FY26 grant round, the proposed scope of work and budget should also include as much detail as possible of the anticipated activities and deliverables for the first 90 days of the project implementation. Activities conducted during the first 90 days are meant to support and inform any adjustments that may be necessary for the final scope of work, which must be reviewed and approved by MAPC prior to proceeding with executing the rest of the project.*
- *See Appendix D for examples*

2. Letters of Support

- *Submitting letters of support is strongly encouraged for all applications*
- *To qualify for grant review and selection, non-municipal led applications must include a letter of support from a municipal staff member or official.*



Appendix B: Checklist of Permitting and Regulatory Approval for Construction Projects

Adapted from the Executive Office of Energy and Environmental Affairs MVP Action Grant RFR.

Environmental Permits, Licenses, Approvals	Required (Y/N)	Filing Date	Issue/Decision Date
MEPA Review (ENF or EIR)			
Waterways (Chapter 91)			
Wetlands Protection Act (Order of Conditions, Request for Determination of Applicability, etc.)			
Army Corps (USACE) Permit (Section 10 or 404)			
FEMA Conditional Letter of Mapping Revision (CLOMR)			
CZM Federal Consistency Review			
Chapter 91 Waterways Permit or License			
Water Quality Certification			
Endangered Species Consultation (State or Federal)			
Water Management Act Permit			
Dam Safety Chapter 253 Permit			
MHC Historic Review (including Underwater Historical Resources)			
Other:			

Municipal or Special District Coordination Considerations			
Construction Permits and Approvals	Required (Y/N)	Filing Date	Issue/Anticipated Issue Date
Planning Board			
Conservation Commission			
Zoning Board			
Sewer Extension Permit			
Utility Relocation			
Local Historical Commission			
Public Water Supply Tie-in			
Public Wastewater Tie-in			
Other:			



Appendix C: Examples of Potential Projects

Priority Areas	GRANT TYPE		
	Technical Assistance/Design	Capital	Capacity Building
Nature-Based Solutions	Design, engineering, and/or feasibility of a climate-smart park or playground.	Green Infrastructure retrofit in park.	Research and convene stakeholder group focused urban forestry with carbon trading program model
	GHG accounting of nature-based resources with carbon sequestration potential (e.g., soils, trees, wetlands)	Green Infrastructure installation in an existing park improvement project.	Equity-driven community engagement process on identifying and addressing greatest need for nature-based solutions in a community or neighborhood.
	Open Space and Recreation Plans that prioritize climate resilience.	Collective purchasing (with multiple municipalities) of street trees. Strategic planting of street trees.	Community outreach, training programs to support the development and maintenance of community green spaces (including pollinator gardens, community farms/gardens, food forests, etc.)
	Park Equity Assessment that considers climate and park accessibility.	Increased connectivity of parks, trails, and municipal assets for walking and biking.	
	Hydrologic analysis for stormwater interventions in vulnerable neighborhoods.	Salt marsh restoration project	



Priority Areas	GRANT TYPE		
	Technical Assistance/Design	Capital	Capacity Building
Municipal Climate Resilience Policy Infrastructure, Finance	Evaluation of existing zoning, bylaws, and codes to accelerate resilience measures (such as inclusion of pervious surfaces, reduced parking requirements, setback exemptions for passive house construction).	Implementation of new climate resilience regulations in new and redevelopment, streetscapes, municipal infrastructure, shared driveways, etc.	Initiate equity-driven neighborhood-level community-based resilience visioning.
	Stormwater Utility feasibility and implementation.	Raised infrastructure and/or flood proofing - roads, buildings, etc.	
	Energy resilience feasibility study for microgrid, solar + storage, thermal storage, or district energy system.	Implementing green complete streets that manage stormwater and urban heat.	
Support Climate Coalitions and Convening	Regional and/or watershed level climate change emergency preparedness and shared resources planning.		Support and/or build capacity of existing coalitions such as municipal stormwater partnerships or collaborative approaches to watersheds.
			Fund convening, symposiums, or events that advance regional climate collectives.
			Support start-up or build capacity of newly formed regional climate coalition.
Social Resilience, Climate Justice	Climate equity/social vulnerability geospatial and demographic vulnerability assessment.	Incorporating resilience measures in low-income housing development and/or retrofits.	Specialized outreach and engagement projects/programs to at-risk groups such as older adults, linguistically isolated, people with disabilities, etc.



Priority Areas	GRANT TYPE		
	Technical Assistance/Design	Capital	Capacity Building
		Heat-risk toolkits/equipment for people at risk to extreme heat.	Exploration of partnership with car sharing companies to expand use of car sharing among low-income households.
			Partnership with community-based initiatives, especially from low-income areas and communities of color, that align with climate change preparation priorities, carbon emission reduction efforts and low-carbon behavior to expand these efforts.
			Working with community liaisons to establish community resilient hubs.
Climate adaptation and mitigation and other co-benefits	Net Zero strategy development focused on resilience actions that also achieve strong mitigation, public health, equity, economic development outcomes and/or other benefits.	EV charging station deployment that utilizes vehicle-to-grid (V2G) technology.	Heat preparedness outreach and engagement strategies.
		Expansion or deployment of shared micro-mobility (e.g., bikes, electric scooters) infrastructure, particularly to improve community resilience	
Agriculture Resilience	Geospatial analysis to identify potential urban agriculture parcels that consider sun, soil, and other natural, political, and physical barriers or opportunities.	Create new urban farms.	Plans to increase access to grocers and healthy food during extreme weather emergencies.



Priority Areas	GRANT TYPE		
	Technical Assistance/Design	Capital	Capacity Building
	Research on long-term agricultural practices for adaptation to climate change.	Create new mobile food markets.	
Climate Resilience district-scale pilot design	Coastal Business Improvement District as a mechanism for funding coastal resilience and public programming.	Extreme Heat Mitigation Public Space Activation project	Heat-preparedness task force
	Feasibility assessment of EcoRoof regulations (gardens, solar, etc.) on new construction (i.e., San Francisco), roof replacements, etc.		
Climate Communications, Public Outreach, Marketing, and Arts and Culture	Plan for geographically distributed socially engaged art in the public realm that addresses climate change, public awareness, and education of climate change, or resilience.	Artist hired for installations that advance climate change awareness or enhance climate resilience.	Marketing campaigns targeted to specific and pressing climate issues.
	Community organizing to galvanize support for equitable climate change regulations, policy, and program development.		Community-wide outreach and education campaigns on intersection of climate with hazard mitigation, cohesion, anti-racism, and/or public health.

You can also check out previously funded ACR grant projects here: <https://www.mapc.org/resource-library/accelerating-resiliency/>



Appendix D: Example of Proposed Scope of Work and Budget

4. PROJECT BUDGET AND TIMELINE

1. Timeline:

	-Kickoff Meeting and Project Start Up -January meeting
	-Prepare and distribute pre-survey questionnaire -February meeting
March	-Review questionnaire data -Research material for print and web materials -March meeting
	-Conduct surveys -April meeting
May	-Post job description and hire intern -Finish any additional surveys -May meeting
June	-Host rainwater harvesting workshop -Work on reports -Work on print and web materials -June meeting
	-Start translating print and web materials into Spanish -July meeting
	-Present survey reports -August meeting
September	-Assist in implementing rainwater harvesting strategies -Distribute rain barrels to interested residents -September meeting
	-Follow up to determine need for ongoing support -November meeting
	-Conclusion meeting -December meeting

2. A detailed budget for the project indicating how the funds will be used.

The total cost of the project is **\$48,40600 with a total grant request of \$32,200.00**. The remaining cost of the project will be covered by in kind staff hours totaling 222 at \$73.00 per hour. The project includes 236 hours of work from a consultant at \$105.00 per hour. The project accounts for the cost of paid internship at \$2,000.00 and \$500.00 for translation services.

11. Kickoff meeting and project start up -Facilitate monthly meetings	Kickoff meeting will include Housing Authority staff, consultant, and Town Staff. Monthly meetings will occur between Water Resources Manager and consultant. Housing Authority staff will join depending on schedule	Kickoff meeting: \$639.00 Monthly Team Meetings: \$4,272.00 Task Total:

12. Building Surveys (14) -Preparation via questionnaire review and property information -Onsite survey	Water Resources Manager and consultant will perform building surveys.	\$235.00 per building Task total: \$3,290.00
13. Report Creation (14) -Personalized Cover letter -Observations / Goals -Water use -Existing site plan -Photos -Rainwater calculations -Rainwater solutions -Proposed site plan -Additional resources -Comprehensive report	Water Resources Manager and consultant will collaborate on report creation. An intern will assist in assembling the reports.	\$1,415.00 per building \$1,068.00 for comprehensive report Task Total: \$20,878.00
14. Rain Barrel Installation Workshop -Research and Development -Workshop -Post-workshop and follow up -Supplies (25 rain barrels, fixtures, and materials to aesthetically retrofit to buildings)	Housing Authority will host Water Resources Manager for an on-site workshop.	Workshop: \$4,830.00 Supplies: \$4,750.00 Task total: \$9,580.00
15. Report Presentation -Preparation -Presentation -Post-presentation and follow up	Housing Authority will host Water Resources Manager for an onsite presentation open to residents and staff.	\$1,529.00
16. Rain Garden Design	Consultant will produce the rain garden design.	\$2,000.00
17. Provide Educational Print and Web Materials -Rain barrel installation video -Rain barrel installation guide -Rainwater harvesting basics	Water Resources Manager, consultant, and intern will collaborate on print and web materials with feedback from Housing Authority staff.	\$2,650.00
18. Translate Print and Web Materials into Spanish	Translation services will be acquired by Town.	\$500.00
19. Facilitate Rainwater Harvesting Internship -Water Resources Manager will train and supervise intern	Water Resources Manager will hire and supervise the internship program.	Training: \$730.00 Intern Stipend: \$2,000.00 Task Total: \$2,730.00
20. Conclusion Meeting -Summarize and wrap up project, organize ongoing support from Ipswich Utilities Staff	Conclusion meeting will include Housing Authority staff, consultant, and Town Staff.	\$254.00
Total Project Cost		\$48,406
Total Grant Request		\$32,200

EXAMPLE SCOPE OF WORK & BUDGET 2

4. PROJECT BUDGET AND TIMELINE

In no more than two pages, please provide:

A detailed timeline for completing the project, including milestones at regular intervals, based on the tasks and deliverables described in Section 3. Describe the mechanism for completion within a 12-month period (or 24-month period for two-year projects).

Quarter 1: January 2023 – March 2023

- Execute contract with MAPC
- Finalization of detailed project schedule, including anticipated workshops and deliverables
- Form working group to meet monthly for the duration of the project, consisting of municipal leads, school staff and volunteers, students, and artists.
- Kick-off meeting with working group to plan workshops and identify priorities for indoor mural / illustrated publication
- Identify priorities for outdoor mural
- Draft call for artist(s), define criteria for selection

Quarter 2: April 2023 – June 2023

- Issue call for artist and finalize selection
- Artist develops mural concepts with working group and students
- Launch workshops at Beverly Middle School and Beverly High School
- Show in-progress materials at 1000+ Earth Day event, Beverly Earth Fest
- Mid-year report

Quarter 3: July 2023 – September 2023

- Artist completes indoor mural / illustrated publication
- Artist begins outdoor mural

Quarter 4: October 2023 – December 2023

- Outdoor mural completed
- Climate communications - Press releases, storytelling, and sharing with school and broader community
- Assess project success, including engagement, reach, and educational goals
- Final report

A detailed budget for the project indicating how the funds will be used.

- Describe the budget for each task proposed in Section 3.
- Describe the staff and other personnel time committed to the project.
- Matching funds are not required for this grant. However, if the total project cost exceeds the grant proposal, describe the matching funds and their respective status and certainty.

Task/Item	Cost
Teacher stipends (2 per school; \$35/hr curricular rate for 10-hr workshop and up to 30-hr additional project participation)	\$5,600
Indoor mural/illustrated publication and workshop development - artist	\$9,000
Printing (indoor mural and illustrated publications)	\$1,500
Outdoor mural – artist (\$200/post for 60 posts)	\$12,000
Miscellaneous and contingency	\$2,000
Total	\$30,100

Although no matching funds have been allocated for this project, the City anticipates allocating in-kind staff time to the project for those not directly receiving a stipend, including project management and coordination, communications and outreach, and other miscellaneous tasks. Funds to support total project cost outside of this grant, if needed, will be secured through arts grants or a community match.