SMART GROWTH AND REGIONAL COLLABORATION

October 28, 2025
Lawrence M. Gordon
Colonial South Automotive, Inc.
42 State Road
Dartmouth, MA 02747

Re: Notice of Award
RFP # GBPC 2025 Vehicles

Dear Mr. Gordon:

This letter authorizes Colonial South Automotive, Inc. to proceed immediately with providing public service vehicles and equipment to the members of the Greater Boson Police Council (GBPC) through your contract with the Metropolitan Area Planning Council referenced above. This contract is valid through April 30, 2026, and is eligible for five six-month extensions.

Charges invoiced for vehicles and equipment under the contract are limited to those listed in the bid and shall remain in effect for the term of the contract, subject to MAPC authorized adjustments related to extensions. Please be reminded that buyers will not be liable for non-compliant charges or for substitutions they have not authorized in advance. Your company will be accountable for compliance with the terms and conditions of the bid, along with all representations made by you, and the faithful execution of your responsibilities, as well as those of your subcontractors, under the contract.

Additionally, please note that Colonial South Automotive, Inc., is required to report all orders placed by buyers, with you or your subcontractors, under this contract to MAPC. Documentation provided to MAPC must include copies of your quote referencing the price list and the buyer's authorized commitment to purchase (e.g. purchase order, contract, commitment letter, etc.). All prices quoted to Buyers shall be in writing on Vendor's letterhead or quote forms and shall not include terms and conditions that conflict with the terms and conditions of the IFB and your contract with MAPC and that are less favorable to the Buyers.

You will be required to pay to MAPC a Contract Administration Fee of 0.80 % (eight tenths of one percent) (one and one-half percent) of the total delivered price of all items purchased through this contract, not to include trade-in reductions in price. MAPC will assign a tracking number to written orders and will provide you with an invoice after which payment of the Contract Administration Fee is due from you to MAPC within 30 days of payment by Buyer of your invoice for the order.

In closing, as a GBPC/MAPC vendor, success is dependent on active outreach to the GBPC member community, consistently providing high-quality products and service, and your company's integrity as a business.

We wish you well and thank you for serving the members of the GBPC.

Should you have further questions, please contact Kelsi Champley at 617-933-0766 or via email at kchampley@mapc.org.

We look forward to our continuing relationship with Colonial South Automotive, Inc. and to working with you and the buyers to ensure the proper administration of this contract.

Please accept MAPC's wholehearted congratulations.

Sincerely,

Kelsi Champley

Kelsi Champley
Municipal Collaboration, Procurement Services Manager